

**FRANKLIN TOWNSHIP PUBLIC SCHOOLS  
PERSONNEL & NEGOTIATIONS COMMITTEE**

Main Conference Room, Administration Building

Tuesday, December 15, 2015

6:00 p.m. – 7:20 p.m.

**AGENDA**

**MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

**Personnel/Negotiations Committee**

The function of this committee shall be to propose policies for the purpose of improving and enhancing the level of competency of all district personnel including, consideration of methods of personnel evaluation, improvement of employee relations and hiring practices that are conducive to acquiring competent personnel. The committee shall also participate in the contract negotiations process of the Board of Education except when the Board President may deem it proper and necessary to establish an Ad Hoc Negotiations Committee for a pre-determined duration. The committee shall arrange through the appropriate appointed staff members to review and keep abreast of all personnel appointments, items and personnel actions.

Members of the Committee: Christine Danielsen, Chair - present  
Nancy LaCorte - present  
Margaret Steele - present  
Ed Potosnak, Board President, Ex Officio - present  
Dr. John Ravally, Superintendent of Schools - present  
Jacqueline F. Schneider, Assistant Director of Personnel - present  
Brian Bonanno, Manager of Administrative Services - present

The Personnel and Negotiations Committee reviewed and discussed the following items:

1. Personnel Report December 22, 2015, #7: The Personnel Report was reviewed by the Committee.
2. Increment Withholding – Discussion on the recommendation for increment withholding for a teacher. A Resolution will be placed on the Board Agenda.
3. Administrative Reassignments – Discussion with the review of the Personnel Report. In order to more efficiently utilize and build capacity with our current administrators, several transfers and interim appointments appear on this report which will become effective January 4, 2016. The list of changes with detailed explanation was forwarded to the Board by Dr. Ravally.
4. Contracts – Non-Aligned Administrators – For purposes of adjustments due to recommended salary increases per the FTSAA Agreement.
5. Clinical Affiliation Agreement with Kean University - Kean University, Nathan Weis Graduate College has requested a Clinical Affiliation Agreement to be signed. The Agreement would commence January 1, 2016 for a three year period. We have placed many of Kean's students as student teachers and counselors have completed their required field work experience in our schools for many years. We have forwarded to our attorneys for their review. If possible, we will have the Agreement placed on the Agenda for December 22, 2016.
6. Job Descriptions: Supervisor of Instructional Technology  
Assistant Manager of Human Resources and Personnel Services  
Manager of Human Resources and Personnel Services  
Job descriptions were reviewed for the above positions. The positions will be created and then the job descriptions will be approved.